



A WOSB, SWAM Enterprise

Job Description

Audio Visual Solutions Technician Assistant

iSoft Solutions (iSoft) is an industry leader dedicated to providing Government customers with complete Audio Visual integrated solutions and services through every outlet from - initial planning, consultation, design, integration, and implementation. iSoft is currently seeking a AV Technician Assistant to support the continued growth of our Audio Visual – Network Technology group headquartered out of Virginia Beach, VA. Some AV experience is required. Project / account coverage may span the continental U.S. with a focus in Southeastern Virginia, and the Mid-Atlantic region (NC / MD / DC) although trips and weeks (sometimes multiple) may occur in any state of the U.S. The ability to obtain a Government Security Clearance is required.

As a Technician Assistant on our Professional and Technical Services Team, you will be in a role where you are assisting the AV Lead Technician and will be taking direction from them. The ability to follow instructions, communicate (internally and externally with clients) is a must; organizational skills and the ability to work together on a team, or by yourself with instructions. Duties of this position include but are not limited to the below. Other duties may be assigned as needed to support the overall objective of the team to meet project and service delivery customer requirements.

Core Responsibilities:

- Assisting the Lead Technician in the physical installation of the following (but not limited to): large displays, video walls, projectors and screens, Smart boards, speakers, amplifiers, audio/video switchers, mixers, DSP's, microphones, control systems, and video conferencing units (classified / unclassified).
- Read and interpret blue prints, drawings and schematics.
- Review drawings and statements of work prior to project implementation, and collaborate with Lead Tech on any questions, considerations and potential changes prior to start of project.
- Ensure you have the correct tools for all aspects of the upcoming project
- Assist in tracking equipment inventory, recording serial numbers, and delivering equipment.
- Work in varied conditions including outdoor environments and confined spaces. Erect and work on scaffolding, tall ladders and motorized lifts.
- Conduct work in compliance with national, state and local electrical and safety codes; telecommunications industry standards; materials manufacturer specifications; and customer requirements.
- Be available to travel for out of town projects for extended periods of time when dictated by project requirements.
- Be flexible for working off-hours and overtime as required by project deadlines, including nights and weekends on a limited basis.

Base Qualifications and Requirements:

- High School Diploma or trade school equivalent preferred.
- At least 1 year of dedicated Audio Visual experience.
- Audio DSP Knowledge a plus.
- AV Control system knowledge a plus.
- Self-sufficient, self-motivated, organized, reliable, with excellent work ethics.
- Detail oriented, have multi-tasking abilities and the ability to work in challenging job environments.
- Audiovisual / videoconferencing manufacturer experience and training, certifications a plus.

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- Proficient in Microsoft Office.
- CTS or CTS-I Certification a plus – and will be required within first year of employment.
- Physical condition to perform job duties including seeing/hearing; feeling/handling/reaching; bending/crouching/squatting/kneeling/pushing/pulling/lifting/carrying weights in excess of 70 pounds (heavy work); tolerance for prolonged walking or standing on various surfaces.
- Work methods must be in compliance with national, state and local electrical and safety codes; telecommunications industry standards; materials manufacturer specifications; and customer requirements.

Training and Certification Requirements:

As part of your responsibilities, you must fulfill the following Training and Certification Requirements:

1. CTS – Certified Technology Specialist
2. CTS-I - Certified Technology Specialist - Installation
3. Future Career training will include the following
 - BIAMP TesiraForte Certification
 - Crestron 101 & Toolbox Online Training

Acceptance:

I accept the terms of employment set forth in this attachment as referenced in offer letter.

Date: _____ Signature _____